

MAASAI MARA UNIVERSITY CHRISTIAN UNION

(MMARAU CU)

COSTITUTION

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CHAPTER ONE: IDENTITY PREAMBLE

Maasai Mara University Christian Union MMARAU CU is a body of Christian Students united by a common Faith in the only God and bound together for the Divine Calling of Christ according to the Holy Scriptures. It stipulates that it shall be Interdenominational, Voluntary and Nonpartisan.

It further declares that no provision whatsoever provided in this document should contravene the Holy Scriptures and such provisions if any shall to the extent of contravention have no effect.

Without prejudice to the foregoing, it is specifically provided as here under: -

ARTICLE 1:1 NAME AND REGISTRATION

1:1:1 NAME

The full name of the Union shall be Maasai Mara University Christian Union, here in after referred to as MMARAU CU.

1:1:2REGISTRATION

The MMARAU CU shall be registered in the office of the Dean of Students, Maasai Mara University.

ARTICLE 1:2 VISION

To be a Christ model of transformation in church and society

ARTICLE 1:3 MISSION STATEMENT

To enhance the art and practice of discipleship, evangelism, leadership development and social transformation to every member of the campus community and society for effective Christian living

ARTICLE 1:4 CORE VALUES

Unity and teamwork
Stewardship
Righteousness
Integrity

Excellence

Professionalism

ARTICLE 1:5 AIMS AND OBJECTIVES

The aims of MMARAU CU shall be as follows;

I) To deepen and strengthen the spiritual life of its members by the Study of the Bible, by Prayer and by Christian Fellowship.

II) To witness the Lord Jesus Christ as God Incarnate and to seek to lead others to a personal faith and commitment to Him.

III) To promote unity and teamwork among its members.

IV) To encourage responsible church membership

V) To make contact with other Christian organizations and institutions for fellowship.

ARTICLE 1:6 CODE OF CONDUCT

ARTICLE 1:6:1 INTEGRITY

Every member is expected to conduct themselves at all times in a manner that honors God. This will involve; -honesty -decency and modesty in dressing -accountability and transparency fairness in dealing with others.

ARTICLE 1:6:2 CONFIDENTIALITY

Both the leaders and members shall be required to respect the integrity and protect the welfare of individual members of the MMARAU CU and safeguard the Christian Union's information entrusted to them (Ephesians 4:15, 4:25).

ARTICLE 1:6:3 NON-VIOLENCE

Members and leaders of the Christian union should not be engaged in any form of violence that causes harm to individuals. These shall include, but not limited to discrimination on the basis of race/ ethnicity, gender, age, class, nationality, physical or mental ability.

ARTICLE 1:6:4 RESPONSIBLE RESOURCE MANAGEMENT

Both members and leaders shall ensure faithful stewardship of the resources they are given- including financial resources. All fiscal affairs shall be conducted with appropriate regard to recognized accounting procedures as stated in the financial policy and asset management policy of the MMARAU CU. MMARAU CU therefore does not condone theft, fraud, or misappropriation of union resources. Individuals or groups who shall flout any of these principles will be held accountable and disciplinary measures taken against them.

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ARTICLE 1:6:5 SEXUAL RESPONSIBILITY

The Christian Union members and leaders affirm sexuality as a gift from God and shall honor this gift by conducting their own lives in accordance to the Scripture. The MMARAU CU believes that God's design of sexuality is that it is to be exercised and enjoyed only within the covenant relationship of marriage between one man and one woman. We believe it is God's intention that those entering marriage shall seek, in mutual love and respect to live as one man and woman, in Christian fidelity as long as both shall live.

ARTICLE 1:7 DOCTRINAL BASIS

The doctrinal basis of MMARAU CU shall be the fundamental Truth of Christianity including;

a) The Unity of the Father, the Son and the Holy Spirit in God the Head.
b) The Sovereignty of God in the creation, revelation, redemption and final judgement.
c) The divine inspiration and entire truthfulness of the Holy Scriptures originally given and its Supreme authority in all matters of faith and conduct.
d) The universal sinfulness and guilt of all men since the FALL rendering them subject to God's wrath and condemnation.
e) Redemption from the guilt, penalty, dominion and pollution of solely through the sacrificial death of the Lord Jesus Christ, the Incarnate Son of God as our representative.
f) The bodily resurrection of Jesus Christ from the dead and His ascension to the Right Hand of God the Father.
g) The presence and power of the Holy Spirit in the work of regeneration.
h) The justification of the sinner by the Grace of God through Faith.
i) The indwelling and work of the Holy Spirit in every believer.
j) The only holy Universal church which is the body of Christ and to which all the believers in unity belong.
k) The expectation of the personal return of the lord Jesus Christ and the subsequent eternal life of the holy Universal church in heaven.

ARTICLE 1:8 AFFILIATION AND ASSOCIATION

The MMARAU CU shall be a member of FOCUS and shall be affiliated to organizations with similar objectives upon agreement by the Executives of both parties' subject to;

I. Understanding the Constitution of both.
II. Signing documents of agreement by both parties.

The MMARAU CU shall associate with relevant Christian organizations or bodies that will help in advancing the objectives and aims of MMARAU CU as deemed necessary by the Executive Committee in the Counsel of the Cu patron.

CHAPTER TWO: MEMBERSHIP

ARTICLE 2:1 FORMS OF MEMBERSHIP

There shall be three types of membership;

I. Full membership, which shall be open to all Bonafide registered undergraduate, diploma and certificate students of Maasai Mara University Christian Union (Main Campus) who ascribe to the doctrinal basis in article 5 and soberly sign the following declaration; "*In joining MMARAU CU I declare my Faith in Jesus as my Savior and Lord and it is my desire by the Grace of God to live a life consistent with this declaration. I am also determined to give active support to the MMARAU CU as it seeks to fulfil its aims."*
II. Special membership, which shall be open to postgraduate students of Maasai Mara University (Main Campus) who soberly signs the declaration in article 2(1) (I).
III. Associate membership, which shall be open to former students of Maasai Mara University (Main Campus) who are born again Christians and are concerned with the realization of the objectives of MMARAU CU, also subject to article 2 (1) (I).

ARTICLE 2:2 CRITERIA FOR JOINING THE MMARAU CU

1. Membership shall be renewed every academic year by signing of the declaration in article 2(1) or otherwise as the Executive Committee deems necessary or entering the names into the Associate members' register as the case may be.
2. There shall be no membership fee.
3. Members will be expected to contribute towards MMARAU CU funds as the Lord leads them.

ARTCLE 2:3 MEMBERS' RIGHTS AND RESPONSIBILITIES

ARTICLE 2:3:1 FULL MEMBERS

shall be;

I. Eligible to join and participate in any of the MMARAU CU Ministries.
II. Eligible to hold office subject to article 5:1:4 except the finalist who will not be eligible to hold office in the main governing committees of MMARAU CU.
III. Eligible to participate in the election of the officials of MMARAU CU subject to article Entitled to requisition for and vote in any General Meeting.
IV. Capable of proposing and affecting alterations, modifications or other amendments to this constitution subject to article 8:1.

ARTICLE 2:3:2 SPECIAL MEMBERS shall be;

I) Eligible to join and participate in any of the MMARA CU Ministries.
II) Eligible to vote in the elections of officials of the MMARAU CU subject to article 2:3:1.

ARTICLE 2:3:3 ASSOCIATE MEMBERS

Associate Members shall be free to participate in the activities of MMARAU CU but shall not be entitled to vote or to be voted to be members of any Committee except in the Advisory Board.

ARTICLE 2:4: TERMINATION OF MEMBERSHIP

Membership in article 2(1) (I) will cease in the event of completion or termination of studies at Maasai Mara University or on tender rated resignation or on a careful of judicious exercise of power conferred on the Executive Committee.

CHEAPTER THREE MINISTRIES AND MEETINGS

ARTICLCE 3:1 MINISTRIES

Maasai Mara university Christian union shall constitute of 8 ministries. The ministries shall include:

1. The intercessory ministry
2. The evangelism ministry
   Which shall comprise of 5 E-teams;
   - Mount Kenya Evangelistic Team (MKET) – Covers Mount Kenya Region

ii Uttermost Evangelistic Team (UET) – Covers Eastern and Costal part of Kenya
iii Western Student Outreach (WESO) – Covers Western part of Kenya
iv Nyanza Evangelistic Team (NET) – Covers Nyanza part of Kenya
v Rift Valley Evangelistic team (RET) – Covers rift valley region

N/B Any member can join any E-team Provided that he/she has a burden to Evangelize in that Region.

NOTE No E-Team is allowed to Promote Tribalism.

3. The discipleship ministry
4. Children's ministry
5. Ushering ministry
6. Technical ministry
7. Music ministry
8. ICT and Media Ministry

ARTICLE 3:2 CHURCH MEETINGS AND FELLOWSHIPS

ARTICLE 3:2:1 MEETINGS

a) Each of the following special fellowships shall take place at least once in every spiritual year;
1. Prayer Night,
2. Creative Night,
3. Worship Experience/ Worship Night,
4. Ladies and gents Fellowship,
5. Class fellowships
6. Any other special fellowships.

b) The above fellowships in Article shall be organized by the respective Committees and Subcommittees upon approval by the Executive Committee.

ARTICLE 3:2:2 REGULAR MEETINGS

I) MMARAUCU shall arrange for regular meetings on such times and places as is seen convenient, which shall include; committee meetings, ministry meetings, devotions, fellowships, services and any other as the Executive Committee might deem it necessary from time to time.

II) The Executive Committee shall meet at least once in a week on a convenient day with a quorum not less than two-thirds of its members.

ARTICLE 3:2:2 GENERAL MEETINGS

There shall be two classes of General Meetings:

Annual general meeting and the special general meeting. Later referred here in as AGM and SGM Respectively.

ARTICLE 3:2:3.1THE ANNUAL GENERAL MEETING (AGM).

i. The AGM shall be held not earlier than the sixth week of and not later than the eighth week of the first semester of the academic year.
ii. Notice in writing or announcement of such AGM, accompanied by the Annual Statement of Accounts, a list of the persons nominated to serve in the EXEC-BOARD and in the Advisory Board and the agenda for the meeting shall be available to all members not less than seven days before the date of the meeting.
iii. The agenda for AGM shall consist of the following;
    a) Affirmation of the doctrinal basis of the union.
    b) Confirmation of the minutes of the previous AGM.
    c) Presentation and Consideration of Statements of Accounts.
    d) The outgoing Chairperson's Report.
    e) Concerns and Responses concerning Ministries reports and general progress of the union.

f) Ministration and the commissioning/ Endorsement of the incoming leaders including the internal auditor.

g) Appointment or renewal of the patron where applicable.

h) Endorsement of or renewal of the term of the Advisory Board.
i) Other matters as deemed necessary by the executive committee may decide as to which any member(s) shall have given notice in writing to the secretary at least seven (7) days before the day of the meeting.

iv) Ministry Reports to be sent to the Church Website and church groups one week prior the AGM.

. The official Meetings of the Union can either be physical or virtual. In both, the quorum required remain the same depending on the.

ARTICLE 3:2:3.2 SPECIAL GENERAL MEETING (SGM).

a. An SGM may be called for any specific purpose by seven (7days) written notice given by the executive committee, or may be requisitioned for any specific purpose by seven (7 days) written notice to the secretary given by not less than one fifth (1/5) of the full members of the Union which shall then be forwarded to the Executive board.

Copies of notices of the SGM shall be sent to members so as to reach them not less than seven (7) days before the meeting. The business to be transacted at a SGM shall be restricted to the agenda given in the notice.

b. Proceedings at General Meetings.

i. The quorum for any General Meeting shall not be less than one third (1/3) of the full members of the Union, together with the Chairperson, or in his absence the Vice-Chairperson.
ii. The Chairperson, and in the absence of the Chairperson, the Vice-Chairperson, shall preside at all the meetings of the Union.
iii. The Chairperson may at his/her discretion limit the number of persons allowed to speak at a meeting of the Union.
iv. Resolutions shall be decided by acclamation. Resolutions shall be approved by a majority of the members present. In the event of an equality of votes, the Chairperson shall have the deciding vote.

c. The Chairperson shall chair all meetings of MMARAU CU. In his/her absence the Vice Chairperson shall undertake the former's duties. In the absence of both officers, a full member selected by the Executive Committee shall take the chair.
d. The chairperson may at his discretion limit the number of persons to speak in favour of or against any motion.
e. Resolutions shall be decided by adopting a motion or resolution moved by a full member.

ARTICLE 3:2:4 PROCEDURES AT MEETINGS

A) The Chairperson shall chair all meetings of MMARAU CU. In his/her absence the Vice Chairperson shall undertake the former's duties. In the absence of both officers, a full member selected by the Executive Committee shall take the chair.

B) The chairperson may at his discretion limit the number of persons to speak in favour of or against any motion.
C) Resolutions shall be decided by adopting a motion or resolution moved by a full member.

ARTICLE 3:3 MEETING DAYS FOR MINISTRIES

1. Monday: Technical ministry fellowship
2. Tuesday: Evangelism Ministry, Evangelistic team meetings, a joint evangelism meeting at least once every month
3. Wednesday: Class, ladies and gents fellowship meetings shall be organized by the respective committees at least twice every month.
4. Thursday: ICT and Media ministry fellowship and Best p fellowship.
5. Friday: Ushering ministry, Families and the Music ministry
6. Saturday: Children ministry and Revival service.
7. Sunday: Children's ministry from 7:00 am to 10:00 am, Intercessory ministry from 8:00am to 9:00 am and Church Service from 9:30-12:30pm
8. The foundation class shall have their meetings every Sunday from 7:30am to 9:00am and every Monday, Tuesday and Thursday from 7:00pm to 8:30pm
9. Daily Morning Devotions From 5am-6am.

CHAPTER FOUR: LEADERSHIP AND GOVERNANCE

ARTICLE 4:1 LEADERSHIP GUIDELINES AND PRINCIPLE

All MMARAU CU members are allowed vie for School leadership including MMARAU CU Leaders **EXCEPT FOR THE EXECUTIVE COMMITTEE MEMBERS AND ALL CHAIRPERSONS IN ALL SUBCOMMITTEES**, unless one resigns as a MMARAU CU Leader. Unity and Togetherness in Brotherly Love shall be the guiding Motto.
The interested leaders shall adhere to the Policies stated failure to which he/she will be held accountable and disciplinary measures taken against them.
A fourteen days resignation notice is written to the executive committee who will approve or disapprove. During this period the leader shall be serving in their respective positions while awaiting feedback from the executive committee.

The interested leader shall not be legible to serve as a leader in the MMARAUCU until the next spiritual year.

ARTICLE 4:2 ELIGIBILITY FOR LEADERSHIP

1. The leader must be a full member as stipulated in chapter 2 of the MMARAU CU constitution.

2. He/she must be of good conduct
3. They should show commitment to the MMARAU CU for a period not less than a year.
4. The must have portrayed maturity in faith
5. For nominations to the executive committee; there shall be a total of 13 committee members; which shall herein comprise of a number not more that ¼ of the 13 who shall be second years and the rest shall be 3rd years.
6. Finalists are not allowed to hold any leadership position in Church Ministries & Executive except in any sub-committee formed by the Executive.

7. The executive committee shall serve to a maximum of one term only Except for second years who are re-nominated.

ARTICLE 4:3 COMMITTEES

4:3 A) EXECUTIVE COMMITTEE

MMARAU CU shall have an Executive Committee whose members shall be as herein:

I) Union Chairperson
II) Union Vice Chairperson
III) Union Treasurer
IV) Union Secretary
V) Union Vice Secretary
VI) Music ministry Chairperson
VII) Evangelism Chairperson
VIII) Organizing secretary/Ushering ministry Chairperson
IX) Discipleship ministry Chairperson
X) ICT and Media Chairperson
XI) Children Ministry Chairperson
XII) Intercessory Ministry Chairperson
XIII) Technical ministry Chairperson

ARTICLE 4:3 B) COMMITTEES

4:3:1 MMARAU CU shall have a Music Committee whose membership shall be as herein:

I) Music Ministry Chairperson
II) Vice Chairperson
III) Secretary

IV) Vice secretary/ Vice Music Director

V) Treasurer
VI) Music Director

VII) Prayer coordinator

VIII) Welfare manager

4:3:2 MMARAU CU shall have an Evangelism Committee whose membership shall be as herein:

I) Evangelism Chairperson/Missions Coordinator
II) Vice Chairperson
III) Secretary
IV) Vice Secretary
V) Treasurer
VI) Prayer coordinator
VII) Evangelistic Teams Chairpersons

4:3:4 MMARAU CU shall have a discipleship Committee whose membership shall be as herein:

I) CHAIRPERSON (Discipleship Ministry Chairperson)
II) VICE-CHAIRPERSON (Foundation class Chairperson)
III) SECRETARY (Overall Families' mum)
IV) VICE SECRETARY (Class fellowships coordinator)
V) TREASURER (Overall Families' dad)
VI) PRAYER COORDINATOR (Class fellowship coordinator)
VII) WELFARE MANAGER (Class fellowship coordinator)

4:3:5 MMARAU CU shall have an Ushering Committee whose membership shall be as herein:

I) Chairperson/ Organizing secretary
II) Vice Chairperson
III) Treasurer
IV) Secretary
V) Vice secretary

VI) Prayer coordinator

VII) Welfare manager

4:3:6 MMARAU CU shall have an ICT and Media Committee whose membership shall be as herein:

I) Chairperson
II) Vice Chairperson
III) Secretary
IV) Vice secretary (Welfare manager)
V) Treasurer
VI) Prayer coordinator
VII) Director of photography (D.O.P)
VIII) Director of Technology and Development (DTD)

4:3:7 MMARAU CU shall have a Children's Committee whose membership shall be as herein:

I) Chairperson
II) Vice Chairperson
III) Secretary
IV) Vice secretary
V) Treasurer
VI) Prayer coordinator
VII) Welfare manager

4:3:8 MMARAU CU shall have an Intercessory Committee whose membership shall be as herein:

I) Chairperson
II) Vice Chairperson
III) Secretary
IV) Vice secretary
V) Treasurer
VI) Prayer coordinator
VII) Welfare manager

4:3:9 MMARAU CU shall have a Technical Committee whose membership shall be as herein:

I) Chairperson
II) Vice Chairperson
III) Secretary
IV) Vice secretary
V) Treasurer

VI) Music Director (Instrumentalists Coordinator)

VII) Prayer coordinator

VIII) Welfare manager

4:3:10 MMARAU CU shall have a foundation committee under the umbrella of Discipleship ministry whose membership shall be as herein:

I) Chairperson
II) Vice Chairperson
III) Secretary
IV) Vice secretary
V) Treasurer

VI) Prayer coordinator

VII) Welfare manager

4:3:11 BIBLE STUDY/ BEST P.

The MMARAU CU shall have a bible/Best p committee study committee, which shall be as here in:

1. Chairperson
2. Vice chairperson
3. Secretary
4. Vice secretary
5. Treasure
6. Union's Vice Chairperson (Ex-official member)

4:3:12 The MMARAU CU shall have an Evaluation committee which shall be responsible for the evaluation of services effectiveness FOR praise and worship, choir and instrumental ministration. The committee shall be as herein:

1. The chairpersons for music and technical ministries
2. The vice chairpersons for music and technical ministries
3. Neutral members from both technical and music ministry. At least two.
4. The MMARAUCU vice chairperson shall be an ex-official member to that committee.

4:3: C SUB-COMMITTEES

1. WELFARE COMMITTEE

MMARAU CU shall have a Welfare Sub-committee. The Welfare Sub-committee shall consist of;

I. Chairperson (Vice Chairperson of MMARAU CU)

II. Secretary (Overall Families' Mum)

III. The MMARAU CU Treasurer

IV. Two neutral members from the congregation subject to article 2:1 (i). Gender equality should be considered.

b.) DUTIES OF THE WELFARE COMMITTEE

I. Shall organize for means of raising funds for MMARAU CU welfare and the Money to be deposited to the Church account.

II. Shall be responsible for disbursement of and recovery of funds subject to conditions laid down by the sub-committee.

III. Shall attend to cases pertaining to bereavement, accidents, sickness and other related cases considering the financial policy.

IV. Shall hold meetings at least once every Semester with the Welfare Managers.

2. HOSPITALITY COMMITTEE:

a.) MMARAU CU shall have a hospitality Sub-committee. The hospitality Sub-committee shall consist of;

i. Chairperson (Vice secretary of MMARAU CU

ii. Six neutral members from the congregation subject to article 2(1) (I) Gender equality should be considered.

b.) DUTIES OF THE HOSPITALITY COMMITTEE

I. Shall be in charge of all catering services during Christian union events and/or activities in liaison with the executive committee.

II. Shall cater for speakers and other guests of MMARAU CU as pertaining meals.

III. Be in charge of MMARAU CU catering materials.

IV. Be responsible for catering food stuffs.

V. Shall Serve or cause to be served meals and refreshments as event or ceremony, may Serve in liaison with the Ushering ministry leader of MMARAU CU.

3. CHURCH PROJECT COMMITTEE

a) MMARAU CU shall have a Project Sub-committee which will be formed every spiritual year by the Executive Committee.

The Committee shall consist of 5 Members Considering gender equality

b) DUTIES OF THE PROJECT COMMITTEE.

i Shall receive all Church Projects.

ii Shall ascertain the urgency of the Project and Approve.

iii Shall forward the Project to the Executive Committee.

iv Oversee and work closely with the committee established towards the Project.

4. DISPLINARY COMMITTEE

a) MMARAU CU shall have a disciplinary Sub-committee which will be formed by the Executive Committee in case of Violation or other any disciplinary cases as deemed necessary.

The committee shall Comprise of at most 10 members which shall comprise of; Members of the Executive committee, the Advisory board and neutral Members.

Roles

a) Shall be responsible for investigating reported violations of rules or policies.

b) Shall organizes and conducts hearings where individuals accused of violations can present their side of the story
c) Shall ensure that disciplinary processes are conducted fairly and consistently and come up with disciplinary measures in liaison with the Executive Committee.

5. Other sub-committees may be formed from time to time by the Executive Committee as deemed necessary.

ARTICLE 4:4 DUTIES OF OFFICE BEARERS

1. EXECUTIVE COMMITTEE

I. Shall be the principal decision-making organ of MMARAU CU.
II. Shall be responsible for promoting and implementing the aims of MMARAU CU and for that purpose, may give directions to its members as to the manners in which they carry out their duties.
III. Shall have the power to appoint other Sub-Committees as it may be desirable to be in Charge of some activities and to make reports to the Executive Committee.
IV. Shall authorize the disbursement of all monies from the MMARAU CU treasury.
V. Shall hold, maintain and supervise the proper use of MMARAU CU assets.
VI. Shall be responsible for the overall programming of MMARAU CU activities.
VII. Shall draw up a budget for every financial year.
VIII. Be the supreme body responsible for handling all disciplinary cases and disputes in MMARAU CU as it may seem appropriate.
IX. Shall seek to meet the advisory board at least once in a semester.
X. Shall form an electoral team of non-eligible members to preside over the Nominations during the Nomination periods.
XI. In case of any matter of urgency the following people shall be allowed to attend to it: Chairperson MMARAU CU, secretary, treasurer and any other individual(s) as may deem necessary and the report shall be given to the executive Committee during their regular meetings.
XII. Shall be responsible for all ministries in the MMARAU CU.
XIII. Shall Advocate for Social transformation issues e.g. Politics, Environmental issues, Health and any other emerging issues.
XIV. Shall Organize integral missions at least once every spiritual year in collaboration with the Evangelism Ministry committee.

2. EXECUTIVE COMMITTEE MEMBER'S

I) CHAIRPERSON

1. The unifying factor in all the Ministries of MMARAU CU.
2. Be the principal coordinator and spokesperson of MMARAU CU.
3. Preside over all Meetings of the Executive Committee and all General Meetings unless prevented by illness or other sufficient cause.
4. Represent MMARAU CU in other bodies or organizations relevant to MMARAU CU in achieving its objectives and aims.
5. Link MMARAU CU to the University and its Administration.
6. Can dissolve any department in the MMARAU CU in case of disputes as may be deemed necessary by the Executive Committee.
7. Dissolves the other Sub-Committees upon accomplishment of tasks.
8. Declares the nomination week and dissolves the current office.
9. Signing of MMARAU CU documents, files, letters and any other articles that may require the Union's authorization.
10. Responsible for the Sunday programme and any other programme pertaining to Church Services.
11. The Chief custodian of the MMARAU CU constitution.
12. Shall be a signatory of the MMARAU CU accounts.
13. Shall go through all ministries Reports and files submitted by the Ministry Chairs

II) VICE CHAIRPERSON

1. Be the Principal Assistant to the MMARAU CU Chairperson.
2. Represent the Chairperson in his/her absence and assist him/her when necessary.
3. Be the Chairperson to the Welfare Sub-committee.
4. Shall oversee the operations of the Evaluation committee, to provide feedback to the executive committee with the help of the evaluation committee leaders.
5. Shall link the Bible Study and Best P committee to the executive committee.

III) TREASURER

1. Receive and only disburse under the directions of the Executive Committee all monies belonging to MMARAU CU and issue receipts for all monies and preserve vouchers for all monies paid by MMARAU CU.

2. Be answerable to the Executive Committee and shall ensure that proper books of accounts of all monies received and paid by MMARAU CU are well written up, preserved and available for inspection by the Chairperson.
3. Shall keep records of all MMARAU CU assets.
4. Cater for financial provision of leaders pertaining church activities as the need arises.
5. Be the chief custodian of MMARAU CU Treasury and Accounts.
6. Together with the secretary and the vice secretary of the executive committee shall cater for all provisions of the Executive Committee as it holds meetings, the preacher's welfare and MMARAU CU office.
7. Shall be a custodian of all the finances in liaison with all the MMARAU CU ministries treasurers including all the evangelistic team(s) finances.
8. Shall with the help of the vice chairpersons in Ushering and Children's ministries count all the church offerings.
9. Shall be the treasurer to the welfare committee of MMARAU CU.
10. Shall link the internal and external auditors to the executive committee of MMARAU CU.
11. Shall be in charge of all the monies pertaining any MMARAU CU projects.

IV) SECRETARY

1. Consult the Chairperson in case of urgent matters where the committee cannot be consulted. The decision reached shall be subject to ratification (or otherwise) at the next Executive Committee meeting.
2. In consultation with the chairperson issue notices convening all meetings of the committee and General Meetings of MMARAU CU
3. Be responsible for taking and keeping minutes during all Executive Committee Meetings and General Meetings.
4. Write and forward official letters to respective bodies as the situation may demand.
5. Shall make announcements to the MMARAU CU church.
6. Shall oversee the registration of the MMARAU CU membership, subject to article 2(1) and the Evangelistic Teams and any other department as a situation may arise.
7. Shall be a signatory of the MMARAU CU accounts.
8. Together with the treasurer and the vice secretary of the executive committee shall cater for all provisions of the Executive Committee as it holds meetings, the preacher's welfare and MMARAU office.
9. Chief custodian of the ministries' files and documents of MMARAU CU.

V) VICE SECRETARY

1. Be the principal assistant to the secretary of MMARAU CU
2. Shall be the chairperson of the hospitality sub-committee.
3. Be in charge of all emails and mails received through MMARAU CU Post Office Box (The Dean of Students' Office).
4. Shall follow up on the Saturday and Sunday Programs as pertaining to the speaker and programmer.
5. Together with the treasurer and the secretary of the executive committee shall cater for all provisions of the Executive Committee as it holds meetings, the preacher's welfare and MMARAU CU office.
6. Shall be responsible for MMRAU CU library.

3. MUSIC COMMITTEE

The music ministry committee shall serve and uphold the ministries activities by the help of the following codes of conduct:
The church Choir should put on uniforms at least twice per Semester.

Every minister should dress decently considering the interdenominational nature of the MMARA CU:

i No trousers, miniskirts for ladies during Ministration
ii No Open shoes for men, Crocks, Sandals, no Shorts, T-shirts, Capes.
iii No transparent (net-like dresses that would expose the minister's body.
iv No clothes that would expose the cleavage for Ladies.

If any minister violates codes of conduct to MMARAU CU subject to article 1:6:5 shall face disciplinary action.

Member of the ministry to minister should have at least attended three consecutive fellowship, prayer meetings, practices and be a full member of the Christian union to be allowed to minister.

N/B: No Bands should be formed outside the MMARAU CU

I) CHAIRPERSON/MUSIC MINISTRY LEADER

1. Be the link between the Executive Committee, the Music Committee and the entire Music Ministry.
2. Coordinate the carrying out of all the duties assigned to the Music Committee.
3. Preside over all the meetings of the Music Committee and the entire Music Ministry.
4. Together with the Music Committee Members shall oversee and approve members of the Praise and Worship Team from among the applicants who are members of MMARAU CU subject to article 2:1 (I)
5. Together with the team deal with all that pertains to the Music Ministry.

6. In consultation with the Executive Committee and Music Committee shall organize Music seminars and trainings in MMARAU CU
7. Organize for Praise and Worship activities such as Worship Experience in consultation with the Executive Committee.

II) VICE CHAIRPERSON

1. Shall be the principal assistant to the Chairperson of MMARAU CU Music Ministry.
2. Represent the Chairperson in his/her absence and assist him/her where necessary.

III) MUSIC DIRECTOR

1. Shall be the choir leader.
2. Shall endeavor to promote the Ministry of singing in MMARAU CU
3. Shall be the music director

IV) SECRETARY

4. Deal with all the correspondence of the Evaluation Committee and the Music Ministry at large except that which falls to another office.
5. Consult the Chairperson in cases of urgent matters where the committee cannot be consulted. The decisions reached shall be subject to ratification (or otherwise) at the next Committee Meeting.
6. In consultation with the Chairperson issue all notices convening all Meetings of the Worship Committee and the entire Music Ministry.
7. Be responsible for taking and keeping minutes of all Meetings of the Evaluation Committee and the entire Music Ministry and for preservation of all records of the proceedings.
8. Keep clear records of the Music Ministry's members.

V)VICE SECRETARY/VICE MUSIC DIRECTOR

a Shall be the principal assistant to the Music Ministry's Secretary and the Music director.
b Shall cater for the Music Committee provisions as provided for by the Executive Committee.

VI) TREASURER

a Shall receive monies from MMARAU CU treasury and only disburse such monies under the instructions of the Music Committee.
b Shall be answerable to the Treasurer of the Executive Committee and shall ensure that proper books of accounts of all monies received and paid by him/her are well written up, preserved and available for inspection by the Music Ministry Leader.
c Shall issue receipts for all monies received (if any) by him/her, of which shall be submitted to the Treasurer of the Executive Committee Upon disbursement.
d Shall submit all the monies at the end of the semester to the treasurer MMARAU CU for safe keeping.

vii) **PRAYER COORDINATOR**

a. Shall arrange and coordinate the ministry prayer activities.
b. Shall link the ministry to the main union's prayer committee
c. Shall be required to represent ministry in union's prayer committee by attending its meetings at least once a month.
d. Shall allocate prayer partners and arrange prayer chains weekly in the ministry
e. Shall represent the ministry in prayer events outside and within the university.
f. Shall organize all prayer meetings of the ministry. These shall include, but shall not be limited to, ministry prayer Devotions, ministry overnight prayer meetings and prayer retreats.
g. Shall coordinate prayers for specific activities of the ministry such as outreach missions and evangelism weeks.

viii) Welfare kit manager

i Shall present matters concerning welfare of ministry members to main union's welfare committee led by unions Vice Chairperson.
ii Shall support the needy brethren in the ministry, offering guidance, counselling and financial support in liaison with other ministry leaders.
iii Shall seek to identify, initiate, or support a project(s) generating a continuous inflow of income which will go towards supporting needy members of the ministry.
iv Shall keep all welfare activities records and present them to the union welfare coordinator.
v Shall operate under the Welfare committee directives
vi Shall be required to attend one welfare committee meeting at least once per month.

4. EVANGELISM COMMITTEE

I) CHAIRPERSON/MISSION COORDINATOR

1. Shall be the link between the Executive Committee, the Evangelism Committee and the Evangelism Ministry at large.
2. Be responsible for coordinating the carrying out of all the duties assigned to the Evangelism Committee.
3. Shall preside over all meetings of the Evangelism Committee and the entire Evangelism Ministry.
4. Shall be in charge of the Evangelistic Teams and the entire Evangelism Ministry.
5. Together with the Evangelism Team shall be in charge of Evangelism activities within and outside the university.
6. Shall coordinate MMARAU CU Mission activities within and outside the university subject to approval by the executive committee.

II) VICE CHAIRPERSON

1. Shall be the principal assistant to the MMARAU CU Mission Coordinator.
2. Shall represent the Chairperson in his/her absence and assist him/her when necessary.
3. In consultation with the Chairperson shall handle all external invitations for the MMARAU CU to minister subject to approval by the Executive Committee.

III) SECRETARY

1. Shall deal with all the correspondence of the Evangelism Ministry except that which falls to another office.
2. Shall consult the Chairperson in cases of urgent matters where the committee cannot be consulted. The decisions reached shall be subject to ratification (or otherwise) at the next Committee Meeting.
3. In consultation with the Chairperson issue all notices convening all meetings of the Evangelism Ministry.
4. Shall be responsible for taking and keeping minutes of all meetings of the Evangelism Committee and the entire Evangelism Ministry and for preservation of all records of the proceedings of the Evangelism Ministry.

IV) VICE SECRETARY

1. Shall be the principal assistant to the Evangelism Ministry's Secretary.
2. Shall cater for the Evangelism Committee provisions as provided for by the Executive Committee.

V) TREASURER

1. Shall receive monies from MMARAU CU treasury and only disburse such monies under the instructions of the Evangelism Committee.

2. Shall be answerable to the Treasurer of the Executive Committee and shall ensure that proper books of accounts of all monies received and paid by him/her are well written up, preserved and available for inspection by the Mission Coordinator.
3. Shall issue receipts for all monies received (if any) by him/her, of which shall be submitted to the Treasurer of the Executive Committee Upon disbursement.
4. Shall submit all the monies at the end of the semester to the treasurer MMARAU CU for safe keeping.

VI) EVANGELISTIC TEAM REPRESENTATIVE

1. Shall be the chairperson of the respective Evangelistic Team.
2. Shall link the respective evangelistic team to the Evangelism Ministry.
3. In consultation with the Mission Coordinator shall coordinate all missions as pertaining to the respective Evangelistic Team with the approval of the Executive Committee.
4. Shall preside over all the meetings of the respective Evangelistic Team.
5. Shall handle files for submission to the Chairperson of the main office MMARAU CU through the Evangelism Chair.

vi) **PRAYER COORDINATOR**

a) Shall arrange and coordinate the ministry prayer activities.
b) Shall link the ministry to the main unions prayer committee
c) Shall be required to represent ministry in union's prayer committee by attending its meetings at least once a month.
d) Shall allocate prayer partners and arrange prayer chains weekly in the ministry
e) Shall represent the ministry in prayer events outside and within the university.
f) Shall organize all prayer meetings of the ministry. These shall include, but shall not be limited to, ministry prayer Devotions, ministry overnight prayer meetings and prayer retreats.
g) Shall coordinate prayers for specific activities of the ministry such as outreach missions and evangelism weeks.

vii) Welfare kit manager

i Shall present matters concerning welfare of ministry members to main union's welfare committee led by unions Vice Chairperson.
ii Shall support the needy brethren in the ministry, offering guidance, counselling and financial support in liaison with Evangelism ministry committee.
iii Shall seek to identify, initiate, or support a project(s) generating a continuous inflow of income which will go towards supporting needy members of the ministry.
iv Shall keep all welfare activities records and present them to the union welfare coordinator.
v Shall operate under the Welfare committee directives.
vi Shall be required to attend one welfare committee meeting at least once per month.

NOTE: The Vice Chairpersons of the E-teams shall assume the roles of welfare kitty of the respective E-teams.

: The E-team leaders shall assume the roles of evangelism Leaders Except Mission coordinator

VII) **E-TEAM MISSION COORDINATORS**

I. Shall Receive applications for Missions
II. Shall Chair the Mission Organizing Committee
III. Shall Coordinate the Missions
IV. Shall Organize Pre and Post-Missions

5. DISCIPLESHIP MINISTRY

I. CHAIRPERSON/DISCIPLESHIP COORDINATOR

1. Shall be the overall chairperson to the discipleship committee.
2. Shall link the entire ministry to the Executive committee.
3. Shall attend to major events/activities pertaining to Discipleship Ministry as deemed necessary by the Executive Committee.
4. Shall be responsible for programs under the discipleship ministry.

II. VICE-CHAIRPERSON

1. Shall be the principal assistant to the discipleship Chairperson.
2. Shall be the chairperson to the Foundation Class.
3. Shall represent the chairperson in his/her absence and assist him/her where necessary.

III. SECRETARY

1. Shall deal with all the correspondence of the MMARAU CU Discipleship Ministry except that which falls to another office.
2. Shall consult the Chairperson in cases of urgent matters where the committee cannot be consulted. The decisions reached shall be subject to ratification (or otherwise) at the next committee meeting.
3. In consultation with the Chairperson issue all notices convening all meetings of the Committee and the entire Discipleship Ministry.
4. Shall be responsible for preservation of all records of MMARAU CU Discipleship ministry.
5. Shall be responsible for taking and keeping minutes of all meetings of the Discipleship Ministry and for preservation of all records of the proceedings.
6. Shall keep clear records of the Discipleship Ministry members.

7. Shall be the ladies' fellowship leader.
8. Shall be the Overall Families' Mum.

IV. VICE SECRETARY

1. Shall be the principal assistant to the Discipleship Ministry's Secretary.
2. Shall cater for the Discipleship Committee provisions as provided for by the Executive Committee.

V. TREASURER

1. Shall organize for means of raising funds for MMARAU CU Discipleship Ministry in consultation with the Executive Committee.
2. Shall receive monies from MMARAU CU treasury and only disburse such monies under the instructions of the Discipleship Committee.
3. Shall be answerable to the Treasurer of the Executive Committee and shall ensure that proper books of accounts of all monies received and paid by him/her are well written up, preserved and available for inspection by the Discipleship Coordinator.
4. Shall issue receipts for all monies received (if any) by him/her, of which shall be submitted to the Treasurer of the Executive Committee upon disbursement.
5. Shall submit all the monies at the end of the semester to the treasurer MMARAU CU for safe keeping.
6. Shall be the Overall Families' Dad.
7. Shall be the Men's fellowship leader.

The discipleship ministry shall have the following departments:

a) FOUNDATION CLASS

Foundation class's Chairperson.

1. Shall coordinate the foundation class's teachings and follow up in consultation with the discipleship Chairperson.
2. Shall coordinate the foundation class's class teachings.
3. Shall endeavor to nurture disciples in line with the doctrinal basis, aims and objectives of MMARAU CU.
4. Shall be the link between the evangelism committee and the discipleship committee and the entire evangelism ministry.
5. Shall coordinate the foundation class's teachings and follow up in consultation with the Evangelism Committee.

b) MEN'S AND LADIES' FELLOWSHIP LEADERS

1. The overall family MUM and DAD shall be the ladies and gents leaders respectively.
2. Shall act as the link between the Men's and Ladies' Fellowship members and the Discipleship Committee.
3. Shall be the head of the Men's and Ladies' fellowships respectively.
4. Shall preside over the Men's and Ladies' fellowship meetings respectively.
5. Shall coordinate the activities of the Men's and Ladies' Fellowships.
6. In consultation with the discipleship Chairperson shall organize for guest speakers for the respective fellowships.
7. The ladies fellowship leader shall be the secretary to the Discipleship committee while the men fellowship leader shall be the Treasurer to the Discipleship committee.

c) FAMILIES

i) OVERALL FAMILIES' DAD AND MUM

1. Shall be the link of all Families to the discipleship committee.
2. Shall oversee the activities of the families.
3. Shall take over as a leader in any family in case of dispute as deemed necessary by the Executive Committee for a period not exceeding three weeks during which elections shall be done in the affected family.
4. Shall be answerable to the Discipleship Chairperson in matters pertaining to families.
5. Shall be responsible for assessing and submitting families' files to the MMARAU CU Chairperson through the discipleship Chairperson.
6. Shall attend to any other activity as deemed necessary by the Discipleship Committee.
7. The overall mum shall be the secretary in the welfare committee.
8. The overall Dad shall be the Treasurer to the Discipleship Committee.

ii) FAMILY HEADS.

1) Shall be the heads of their respective Families.
2) Shall be the link between their respective families and the discipleship ministry through the overall Dad and Mum.
3) Every family head shall ensure that teachings and activities shall be done in line to the

MMARAU CU mission" To create an environment that will enable people to grow spiritually with the full fear and knowledge of God, Spirit of togetherness and sending the message of brotherly love to all communities in Kenya and beyond. Agape will be driving force"

4) Every family head shall uphold their integrity as the heads as stipulated in Article 2; Doctrinal basis fundamental truths, that is, the divine inspiration and entire truthfulness of the Holy scriptures originally given and its supreme authority in all matters of faith and conduct. Failure to this shall be summoned and a disciplinary action taken as deemed necessary.

   The Families will be:

   a. Judean Family
   b. Jerusalem Family
   c. Olivian Family
   d. Berean Family
   e. Capernaum Family
   f. Nazarene Family
   g. Galilean Family
   h. The Great Samarian Family
   i. Bethlehem Family

d) Anza Fty, Endelea Fty, And Vuka Fty

6. USHERING COMMITTEE

a. CHAIRPERSON/ORGANIZING SECRETARY.

1. Shall be the link of the Committee to the Executive Committee and the entire Ushering Ministry.
2. Shall Serve or cause to be served meals and refreshments as a MMARAU CU event or ceremony may deserve in liaison with the Vice secretary of MMARAU CU.
3. Shall together with the Ushering team usher people into MMARAU CU services.
4. Shall together with the Ushering team collect offerings and tithes during MMARAU CU services
5. Shall be responsible for the tidiness of the MMARAU CU office.
6. Shall attend to any other activity as deemed necessary by the Executive Committee.
7. Shall be responsible for proper use, maintenance and storage of all ushering assets.

b. VICE CHAIRPERSON

1. Shall be the principal assistant to the MMARAU CU Organizing Secretary.
2. Represent the Chairperson/Organizing Secretary in his/her absence and assist him/her when necessary.
3. Shall assist the treasurer MMARAU CU main office in the counting of church of offerings.

c. SECRETARY

1. Deal with all the correspondence of the Ushering Committee except that which falls to another office.
2. Consult the Chairperson in cases of urgent matters where the committee cannot be consulted. The decisions reached shall be subject to ratification (or otherwise) at the next committee meeting.
3. In consultation with the Chairperson issue all notices convening all meetings of the Ushering Committee and the Ushering Ministry at large.
4. Be responsible for taking and keeping minutes of all meetings of the Ushering Committee and the Ushering Ministry at large and for preservation of all records of the proceedings of the Ministry.
5. Keeping clear records of the Ushering Ministry members.

d. VICE SECRETARY

1. Shall be the principal assistant to the Ushering Ministry's Secretary.
2. Shall cater for the Ushering Committee provisions as provided for by the Executive Committee.

e. TREASURER

1. Shall organize for means of raising funds for MMARAU CU Ushering Ministry in consultation with the Executive Committee.
2. Shall receive monies from MMARAU CU treasury and only disburse such monies under the instructions of the Ushering Committee.
3. Shall be answerable to the Treasurer of the Executive Committee and shall ensure that proper books of accounts of all monies received and paid by him/her are written up, preserved and available for inspection by the Chairperson.
4. Shall issue receipts for all monies received (if any) by him/her, of which shall be submitted to the Treasurer of the Executive Committee upon disbursement.
5. Submit all the monies at the end of the semester to the treasurer MMARAU CU for safe keeping.

vi)**PRAYER COORDINATOR**

i Shall arrange and coordinate the ministry prayer activities.
ii Shall link the ministry to the main unions prayer committee
iii Shall be required to represent ministry in unions prayer committee by attending its meetings at least once a month.
iv Shall allocate prayer partners and arrange prayer chains weekly in the ministry
v Shall represent the ministry in prayer events outside and within the university.
vi Shall organize all prayer meetings of the ministry. These shall include, but shall not be limited to, ministry prayer Devotions, ministry overnight prayer meetings and prayer retreats.
vii Shall coordinate prayers for specific activities of the ministry such as outreach missions and evangelism weeks.

vii)Welfare kit manager

a) Shall present matters concerning welfare of ministry members to main unions' welfare committee led by unions Vice Chairperson.
b) Shall support the needy brethren in the ministry, offering guidance, counselling and financial support in liaison with Ushering ministry leaders.
c) Shall seek to identify, initiate, or support a project(s) generating a continuous inflow of income which will go towards supporting needy members of the ministry.
d) Shall keep all welfare activities records and present them to the union welfare coordinator.
e) Shall operate under the Welfare committee directives
f) Shall be required to attend one welfare committee meeting at least once per month.

7. ICT AND MEDIA MINISTRY.

I) CHAIRPERSON.

1. Shall act as the link between the ICT and Media Ministry and the Executive Committee.
2. Shall be responsible for the proper use, maintenance and storage of audio-visual materials.
3. Shall preside over all meetings of the ICT and Media Ministry.
4. Together with the team shall work hand in hand with other Ministries as the situation may demand.
5. Shall attend to any other activity of MMARAU CU as deemed necessary by the Executive Committee.
6. Shall be Responsible for designing Posters of the Church

II) VICE CHAIRPERSON.

1. Shall be the principal assistant to the Chairperson.

2. Shall represent the chairperson in his/her absence and assist him/her when necessary.
3. Together with the ICT and Media team shall be responsible for production of MMARAU CU literature.

III) SECRETARY

1. Shall deal with all the correspondence of the MMARAU CU ICT And Media Ministry except that which falls to another office.
2. Shall, in consultation with the Chairperson, issue all notices convening all meetings of the ICT and Media Ministry.
3. Shall be responsible for taking and keeping minutes of ICT and Media Ministry meetings.
4. Shall be responsible for preservation of all records of MMARAU CU ICT and Media Ministry.

IV) VICE SECRETARY

1. Shall be the principal assistant to the ICT and Media Ministry's Secretary.
2. Shall cater for the ICT and Media Committee provisions as provided for by the Executive Committee.
3. Shall assume the Roles of the Welfare Manager.

V) TREASURER

1. Shall organize for means of raising funds for MMARAU CU ICT and Media Ministry in consultation with the Executive Committee.
2. Shall receive monies from MMARAU CU treasury and only disburse such monies under the instructions of the ICT and Media Committee.
3. Shall be answerable to the Treasurer of the Executive Committee and shall ensure that proper books of accounts of all monies received and paid by him/her are written up, preserved and available for inspection by the Chairperson.
4. Shall issue receipts for all monies received (if any) by him/her, of which shall be submitted to the Treasurer of the Executive Committee upon disbursement.
5. Submit all the monies at the end of the semester to the treasurer MMARAU CU for safe keeping.

VI) Director of Technology and Development (DTD)

a Shall be responsible for managing the MMARAU CU social media e.g. Facebook, Twitter
b Shall be in charge of Managing MMARAU CU website and Overseeing future Updates.

c Shall be in charge of leading all future technological developments of the MMARAU CU.
d Shall in liaison with the ICT and Media Committee organize for trainings to equip members with technical related-Skills

VII)**PRAYER COORDINATOR**

i Shall arrange and coordinate the ministry prayer activities.
ii Shall link the ministry to the main unions prayer committee
iii Shall be required to represent ministry in unions prayer committee by attending its meetings at least once a month.
iv Shall allocate prayer partners and arrange prayer chains weekly in the ministry
v Shall represent the ministry in prayer events outside and within the university.
vi Shall organize all prayer meetings of the ministry. These shall include, but shall not be limited to, ministry prayer Devotions, ministry overnight prayer meetings and prayer retreats.

VIII) **DIRECTOR OF PHOTOGRAPHY (D.O.P)**

a. Shall be in charge of the Photo Sessions in the MMARAU CU internal and external activities i.e services, keshas, picnic as deemed necessary by the ICT &Media ministry executive.
b. Shall be in charge of storage and disseminating photo links to the respective MMARAU CU groups
c. Shall be in charge of Videography and recordings of MMARAU CU as deemed necessary by the ICT &Media ministry.
d. Shall ensure that MMARAU CU members are freely photographed and can easily access their photos.
e. In conjunction with the ICT &Media ministry executive, shall be in charge of the unions' camera and shall follow the asset management policy concerning its managing and use
f. Shall uphold the dignity of the church codes including modesty when uploading cu photos .

8. CHILDREN'S MINISTRY COMMITTEE

I) CHILDREN MINISTRY CHAIRPERSON

1. Shall act as the link between the Children Ministry and the Executive Committee.
2. Shall reach out to the children with the gospel of Christ within and outside the university.
3. In consultation with the Executive committee shall organize recruitment and training of Sunday school teachers.
4. Shall preside over all meetings of the Children Ministry.
5. Shall be in charge of all the Children Ministry activities.
6. Shall ensure Modesty according to article 1:6

II) VICE CHAIRPERSON

1. Shall be the principal assistant to the MMARAU CU Children Ministry leader
2. Shall represent the Chairperson in his/her absence and assist him/her when necessary
3. Shall assist the treasurer of MMARA CU main office in the counting of the offerings.

III) TREASURER

1. Shall organize for means of raising funds for MMARAU CU Sunday School Ministry in consultation with the Executive Committee.
2. Shall receive monies from MMARAU CU treasury and only disburse such monies under the instructions of the Sunday School Committee.
3. Shall be answerable to the Treasurer of the Executive Committee and shall ensure that proper books of accounts of all monies received and paid by him/her are written up, preserved and available for inspection by the Sunday school leader.
4. Shall issue receipts for all monies received (if any) by him/her, of which shall be submitted to the Treasurer of the Executive Committee upon disbursement.
5. Submit all the monies at the end of the semester to the treasurer MMARAU CU for safe keeping.

IV) SECRETARY

1. Deal with all the correspondence of the Children Ministry except that which falls to another office.
2. In consultation with the ministry leader, issue all notices convening all meetings of the Children Ministry.
3. Be responsible for taking and keeping minutes of all meetings of the Children Ministry and for preservation of all records of proceedings.

V) VICE SECRETARY

1. Shall be the principal assistant to the Children Ministry's Secretary.
2. Shall cater for the Sunday School Committee provisions as provided for by the Executive Committee.

vi) **PRAYER COORDINATOR**

a) Shall arrange and coordinate the ministry prayer activities.
b) Shall link the ministry to the main union's prayer committee
c) Shall be required to represent ministry in unions prayer committee by attending its meetings at least once a month.
d) Shall allocate prayer partners and arrange prayer chains weekly in the ministry
Shall represent the ministry in prayer events outside and within the university.

e) Shall organize all prayer meetings of the ministry. These shall include, but shall not be limited to, ministry prayer Devotions, ministry overnight prayer meetings and prayer retreats.
f) Shall coordinate prayers for specific activities of the ministry such as outreach missions and evangelism weeks.

vii)Welfare kitty manager

a) Shall present matters concerning welfare of ministry members to main unions welfare committee led by unions Vice Chairperson.
b) Shall support the needy brethren in the ministry, offering guidance, counselling and financial support in liaison with Children ministry leaders.
c) Shall seek to identify, initiate, or support a project(s) generating a continuous inflow of income which will go towards supporting needy members of the ministry.
d) Shall keep all welfare activities records and present them to the union welfare coordinator.
e) Shall operate under the Welfare committee directives
f) Shall be required to attend one welfare committee meeting at least once per month.
g) Shall organize PP1 for children Ministry.

9. INTERCESSORY COMMITTEE

I) PRAYER COORDINATOR

1. Shall be the link between the Intercessory Ministry and the Executive Committee.
2. Shall be the overall leader of the Intercessory Ministry.
3. In liaison with the intercessory committee shall organize prayer meetings for MMARAU CU members in order to deepen and strengthen the Spiritual life of MMARAU CU members.
4. Shall handle prayer correspondence.
5. Shall endeavor to widen prayer interests of MMARAU CU.
6. Shall direct the prayers being handled by the intercessory team to any other Ministry.
7. Shall be in charge of Morning Devotions.

II) VICE CHAIRPERSON

1. Shall be the principal assistant to the MMARAU CU Intercessory Ministry leader

2. Shall represent the Chairperson in his/her absence and assist him/her when necessary.

III) SECRETARY

1. Deal with all the correspondence of the Intercessory Ministry except that which falls to another office.
2. In consultation with the ministry leader, issue all notices convening all meetings of the Intercessory Ministry.
3. Be responsible for taking and keeping minutes of all meetings of the Intercessory Ministry and for preservation of all records of proceedings.
4. Keep clear records of the Intercessory Ministry member.

IV) VICE SECRETARY

1. Shall be the principal assistant to the Intercessory Ministry's Secretary.
2. Shall cater for the Intercessory Committee provisions as provided for by the Executive Committee.

V) TREASURER

1. Shall organize for means of raising funds for MMARAU CU Intercessory Ministry in consultation with the Executive Committee.
2. Shall receive monies from MMARAU CU treasury and only disburse such monies under the instructions of the Intercessory Committee.
3. Shall be answerable to the Treasurer of the Executive Committee and shall ensure that proper books of accounts of all monies received and paid by him/her are written up, preserved and available for inspection by the intercessory Chairperson.
4. Shall issue receipts for all monies received (if any) by him/her, of which shall be submitted to the Treasurer of the Executive Committee upon disbursement.
5. Submit all the monies at the end of the semester to the treasurer MMARAU CU for safe keeping.

vi) Welfare kit manager

a Shall present matters concerning welfare of ministry members to main union's welfare committee led by unions Vice Chairperson.
b Shall support the needy brethren in the ministry, offering guidance, counselling and financial support in liaison with Intercessory ministry committee.
c Shall seek to identify, initiate, or support a project(s) generating a continuous inflow of income which will go towards supporting needy members of the ministry.
d Shall keep all welfare activities records and present them to the union welfare coordinator.
e Shall operate under the Welfare committee directives.
f Shall be required to attend one welfare committee meeting at least once per month.

10. TECHNICAL COMMITTEE

Every minister should dress decently considering the interdenominational nature of the MMARA CU

Member of the ministry to minister should have at least attended three consecutive fellowship, prayer meetings, practices and be a full member of the Christian union to be allowed to minister.

I) CHAIRPERSON

1. Shall be the link between the Technical Team and the Executive Committee.
2. Shall preside over all the meetings of the Technical Team.
3. Shall be responsible for care and proper use of all MMARAU CU instruments.
4. Shall supervise the assembly of all musical instruments for MARAU CU meetings and services.
5. Shall cause MMARAU CU instruments to be repaired or kept and maintained in consultation with the Executive Committee.
6. Shall ensure that MMARAU CU instruments are well kept in the MMARAU CU store at any given time.
7. In consultation with the Administration Committee shall authorize the hiring of the instruments as per the Policy.
8. In consultation with Executive Committee shall organize for instrument training and practices of the Technical Team.
9. Together with the team shall work close with the Music Ministry as the situation may demand.

II) VICE CHAIRPERSON

1. Shall be the principal assistant to the MMARAU CU Technical Ministry Chairperson.
2. Shall represent the Chairperson in his/her absence and assist him/her when necessary.
3. In consultation with the chairperson shall accompany or appoint member(s) of the Technical Team to accompany the instruments in cases of hiring and missions.

III) SECRETARY

1. Deal with all the correspondence of the Technical Ministry except that which falls to another office.
2. In consultation with the Chairperson issue all notices convening all meetings of the Technical Ministry.

3. Be responsible for taking and keeping minutes of all meetings of the Technical Ministry and for preservation of all records of proceedings.
4. Keep clear records of the Technical Ministry members.

IV) VICE SECRETARY

1. Shall be the principal assistant to the Technical Ministry's Secretary.
2. Shall cater for the technical ministry Committee provisions as provided for by the Executive Committee.

V) TREASURER

1. Shall organize for means of raising funds for MMARAU CU technical Ministry in consultation with the Executive Committee.
2. Shall receive monies from MMARAU CU treasury and only disburse such monies under the instructions of the Technical Ministry Committee.
3. Shall be answerable to the Treasurer of the Executive Committee and shall ensure that proper books of accounts of all monies received and paid by him/her are written up, preserved and available for inspection by the Technical Ministry Chairperson.
4. Shall issue receipts for all monies received (if any) by him/her, of which shall be submitted to the Treasurer of the Executive Committee upon disbursement.
5. Submit all the monies at the end of the semester to the treasurer MMARAU CU for safe keeping.

vi)PRAYER COORDINATOR

a) Shall arrange and coordinate the ministry prayer activities.
b) Shall link the ministry to the main unions prayer committee
c) Shall be required to represent ministry in union's prayer committee by attending its meetings at least once a month.
d) Shall allocate prayer partners and arrange prayer chains weekly in the ministry
e) Shall represent the ministry in prayer events outside and within the university.
f) Shall organize all prayer meetings of the ministry . These shall include, but shall not be limited to, ministry prayer Devotions, ministry overnight prayer meetings and prayer retreats.
g) Shall coordinate prayers for specific activities of the ministry such as outreach missions and evangelism weeks.

vii)Welfare kit manager

a) Shall present matters concerning welfare of ministry members to main unions welfare committee led by unions Vice Chairperson.
b) Shall support the needy brethren in the ministry, offering guidance, counselling and financial support in liaison with Technical ministry leaders.
c) Shall seek to identify, initiate, or support a project(s) generating a continuous inflow of income which will go towards supporting needy members of the ministry.
d) Shall keep all welfare activities records and present them to the union welfare coordinator.
e) Shall operate under the Welfare committee directives
f) Shall be required to attend one welfare committee meeting at least once per month.

VIII)MUSIC DIRECTOR (INSTRUMENTS COORDINATOR)

a) Shall organize and conduct rehearsals/practices.
b) Shall be responsible for teaching musical techniques, providing musical guidance, interpreting scores, practice routines and guiding musicians on performance practices.
c) Shall Oversee all Practices and ministrations

ARTICLE 4:5 ADVISORY BOARD

1. DESCRIPTION

I) Shall be composed of three outgoing Executive members, an alumni who resides within Narok, FOCUS staff (s) attached to the MMARAU CU and two members of university staff that is the MMARAU CU Patron and the Co-Patron.
II) The chairperson of the MMARAU CU in office shall herein be the secretary to the advisory committee.
III) The members thus nominated shall hold office for a period of 1 years except the patron who shall serve for a period of three years renewable twice only consecutively.

2. DUTIES OF THE ADVISORY BOARD

I) Shall be available to advice, counsel and encourage MMARAU CU leaders and members as necessary.
II) Shall acquaint them-selves with the organization of MMARAU CU in order to cooperate most effectively.
III) Shall not take any leadership roles with MMARAU CU in order to encourage student leadership and responsibility.
IV) Shall handle disputes arising within the Executive Committee as deemed necessary by the MMARAU nCU Patron.
V) Shall hold their meetings every month.

ARTICLE 4:6 THE PATRON

The Patron will always be a University teaching /non-teaching staff member, a mature Christian and able to teach and guide members through the word of God. He/she must have deep knowledge on specific areas of activities carried out by the MMARAU CU. He/she will be an ex-official member in any of the MMARAUCU meetings.

He/She shall have a copy of the MMARAU CU constitution

Shall serve for a maximum of two terms, three years each

Upon resignation, transfer or as the situation may demand, the MMARAU CU Executive shall hold meeting to propose another Patron. The opinion of both Advisory Board and dean's office shall be sought and the nominated shall act until approved during the Annual General Meeting.

DUTIES OF THE PATRON

1. Shall be a member of the advisory board.
2. Together with the chair shall represent the MMARAU CU to the university administration. Shall head the advisory board and convene meetings.
3. Shall be able to defend the Constitution in case of Violation.
4. Shall receive and inquire of the executive drafted budget on every expenditure ,as well as advice on all MMARAU CU financial matters
5. Shall approve of any matter pertaining partnerships with the Cu in conjunction with the Chaplain.
6. Shall receive the semestrial program on the onset of the semester for approval of activities and the Weekly Ministerial letters for Guidance and Approval.
7. Shall receive the names of the proposed speakers by the executive for further guidance.

ARTICLE 4:7: THE CO-PATRON

The Co-Patron will always be a university teaching/non-teaching staff member, a mature Christian and able to teach and guide members through the word of God. He/she must have deep knowledge on specific areas of activities carried out by the MMARAU CU. He/she will be an ex-official member in any of the MMARAUCU meetings.

Shall serve for a maximum of two terms, three years each

Upon resignation, transfer or as the situation may demand, the MMARAU CU Executive shall hold meeting to propose another Co-Patron. The opinion of both Advisory Board and dean's

office shall be sought and the nominated shall act until approved during the Annual General Meeting

DUTIES OF THE CO-PATRON

1. Shall be the principal assistant to the MMARAU CU Patron.
2. Shall represent the Patron in his/her absence and assist him/her when necessary.

CHAPTER FIVE: NOMINATIONS AND REPLACEMENTS

ARTICLE 5:1 NOMINATIONS COLLEGE

ARTICLE 5.1.1COMPOSITION

a) The nomination college shall comprise of

Ineligible reputable members of the union, appointed by the Executive Committee, who have served in leadership capacity at a sub-committee level in the Union.

b) Any other member having an advisory role as deemed necessary. The nomination committee shall be composed of 11 or 15 members who shall include;

a) The Patron,
b) Co-Patron,

c) The Focus-Kenya Staff(s) attached to the campus.

ARTICLE 5:1:2 DUTIES /ROLES OF THE NOMINATIONS COLLEGE

This body shall be in charge of the following;

i. Sensitization of MMARAU CU members on all that pertains nominations.

ii. Coordination of all special prayers for the nominations in liaison with the outgoing Prayer Coordinator.

iii. Ensure that MMARAU CU members propose names of members who are eligible to hold office and thereafter come up with a final list of the Executive Committee office bearers as well as members of other Committees.

iv. Shall handle objections to any nominees' candidate and take appropriate measures over such cases before the A.G.M.

v. Oversee the entire nomination process.

vi. This body shall have the final decision on posts in case of any discrepancy. Vi. Dissolution of the outgoing Executive Committee.

vii. Inauguration of the new Executive Committee.

viii. Shall make the final appointments for the executive offices of the executive committee and subcommittees and that all the offices whose nominees turned down the offer to serve before the AGM are successfully occupied.

ix. Shall present the names of the appointed leaders of the union to the members in a fellowship gathering through the chairperson of the nomination committee.

x. Shall receive internal auditors applications and vet and present him/her during the A.G.M together with other appointed leaders.

ARTICLE 5:1:3 TERMS OF SERVICE.

The nomination college shall be in existence for 4weeks from the time of its formation after which it shall be dissolved by the executive in place.

ARTICLE 5:1:4 ELIGIBILITY FOR NOMINATIONS

a) Nomination to the executive committee shall be open to the full members of the union unless he/she;

   i. Is in his/her first or final year of study.

   ii. Has deferred his/her studies.

Iii Is on long vacation or attachment.

Iv Is on suspension subject to article 1.6

b) All the Union's leaders must be full members of the Union.

i. Eligible Executive Committee Leaders must have completed at least one academic year and must not be a finalist.

ii. Eligible subcommittee members must have completed at least one semester and must not be a finalist.

ARTICLE 5.1.5 NOMINATIONS PROCESS

I. The Chairperson of the executive committee shall convene a meeting in which Nominations College shall be formed, trained and presented to the Union within 14 days before the nomination.

II. The Nomination College shall in their first meeting nominate a chairperson, secretary and the prayer coordinator from its membership.

III. The nomination college shall conduct a church prayer week led by committee prayer coordinator in liaison with the outgoing prayer coordinator to pray for nomination within their first week of appointment.

IV. The nomination college shall organize and prepare all required resources and allocation of duties on carrying the actual nomination process in the second week.

V. The nomination college shall carry out actual nomination process.

VI. The nominations should be carried out in one of the substantive meetings of the Union.

VII. The nomination college shall convene suitable meetings and conduct vetting of leaders starting with the executive leaders.

VIII. Within 7 days the Nomination College shall consider the recommended person(s) and come up with a harmonized list of the leaders. Each nominee shall be contacted and informed of their nomination to serve in their respective position or head of committee in

the Union within 7 days and they shall be required to indicate the acceptance or objection to take up the position in writing or making call to the Nomination College.

a) In case of any objection, the nomination college shall, before the end of the 7 days, consider and confirm another nominee to the position.

b) Shall make known to the Union members the nominees who were appointed and objections to any of the candidates nominated shall be made in writing to the chair of the nomination college within four days. Such objections shall be considered by the Nomination College on condition of gross misconduct with evidence(s) beyond reasonable doubt and any changes made shall be final.

c) The Chairperson of the Nomination College shall declare the list of the persons nominated, not less than 7 days to the AGM, to be the persons to be confirmed as the leader or heads of committees. He/she shall also cause the list of the nominees to be published through electronic mail and otherwise, to the Associates, Dean's office, Advisory Board and other members of the Union.

ARTICLE 5:2 REPLACEMENT

This entails replacement of the Executive and Subcommittee members of the Union before completion of their term of service

ARTICLE 5:2:1 REASON FOR REPLACEMENT

i. Replacement of any official of the union shall be done as warranted by obligation that render the latter unable or unavailable to serve in the given capacity during the term of service;

ii. Such reason must be consented and/or accepted by the sitting Executive Committee, and may include, but not limited to:

a) Resignation by the leader.

b) Academic reason such as deferment and change of institution

c) Health reasons

d) Conduct, deemed unfit for the position of service.

ARTICLE 5:2:2 MODE OF REPLACEMENT.

a) Replacement of members of the Executive Committee

A replacement shall be held:

i) When (an) Executive Committee member(s) resigns.

ii) When at least 2/3 of the full members in a SGM pass a vote of no confidence in an Executive Committee member(s).

iii) In case of health reasons

iv) Where members (more than half) die, transfer, go on suspension, expulsion or submit a resignation which is received and accepted by the Executive Committee.

b) Participants

There shall be a replacement committee mandated to replace an Executive Committee member(s). The committee shall be constituted when the need arises. It shall be composed of:

I. The Patron who will chair the committee.

II. The Co-patron of the Union.

III. Two other in-eligible members of the Union who shall be appointed by the Executive Committee

c) Procedure of replacement

I. The Executive Committee shall inform the Advisory committee on the need of replacement of the Executive Committee member.

II. The replacement of the Executive Committee member should be done fourteen days after the convening of the Replacement Committee

d). Replacement of other leaders of the Union

I. In case a need to replace any other official of the union arises, this shall be done by the Executive Committee.

II. Such replacement in (a) shall be done with or without a request of resignation by the affected official, but must be with his/her knowledge.

ARTICLE 5:3 RESIGNATION.

The resignation of any member of the Board shall be instituted by a letter of resignation addressed to the EXEC-BOARD through the secretary of the Union. In the case of the resignation of the secretary, the letter shall be addressed to the EXEC-BOARD through the chairperson. Where such a letter is received by the EXEC-BOARD, the EXEC-BOARD shall consider the matter and in consultation with the Advisory Board established under Article (17), accept or reject the resignation.
In case of the resignation from the EXEC-BOARD, the letter MUST be copied to the patron, Advisory Committee and to the FOCUS Staff while resignation of head of committees, E-Team Chairs and the sub-committee members to be dealt with by the EXEC committee in consultation with the patron and the FOCUS Staff.

CHAPTER SIX: ORIENTATION AND HANDING OVER ARTICLE 6:1 ORIENTATIONS

I) Upon confirmation of new leaders by the church members, the outgoing office bearer shall adequately orient the incoming office bearer on all matters concerning his/her office.
II) The orientation of the respective leaders shall be done at least a day before the handing over.
III) The out-going office bearer shall officially hand over all documents pertaining the office during the last joint meeting. A report showing all that has been handed over will be signed by the outgoing and the incoming office bearer.

ARTICLE 6:3 INTERIM LEADERSHIP

There shall be a provision for an Interim Leadership as the situation may demand.

a) The interim office shall comprise of a whole set of leaders subject to article 8 and shall work hand in hand and be answerable to the main office.
b) The nomination of the Interim Leadership shall be done by the respective office bearer subject to approval by the Executive Committee.
c) In case where the Interim Leadership happen to exist together with the main office, the Interim Leadership shall be dissolved and only the main office to manage the MMARAU CU leadership.

d) No any communication whatsoever shall be done to the nominee before the approval by the Executive Committee.

CHAPTER SEVEN: ASSETS, FINANCES, AND ADMINISTRATION

ARTICLE 7:1 FINANCES

A) The finances of MMARAU CU shall only be used for the purpose the Committees consider proper in accordance with the aims of MMARAU CU.

B) All the monies and funds shall be received from and paid to the respective treasurers and shall be deposited by the Executive Committee Treasurer or any other person(s)with the consent of the Executive Treasurer in the name of MMARAU CU bank(s) approved by the Executive Committee.

C) No payment shall be made out of the bank accounts without the resolutions of the committee authorizing such payments. And all cheques on such bank accounts shall be signed by the chairperson, Treasurer and the Secretary of the Executive Committee.

D) Signatories to the account shall include the Chairperson, Treasurer and the Secretary to the Executive Committee. Any withdrawal from the bank account shall require signatures of the chairperson and any of the above two persons.

E) All solid money to be banked in the MMARAU CU bank before they are spent.

F) The financial year of MMARAU CU shall be one academic year.

G) Monies shall be allocated to the ministries and MMARAU CU Leaders as shall be agreed upon by the Executive Committee. Such monies shall cater for the major church ministries activities.

H) There shall be finance policies which shall govern the use of the finances of the union.

I) All Mission monies and funds received from the E-teams and any other Church funds (Projects etc) shall be Banked on weekly basis by the Executive Committee Treasurer in liaison with the concerned Treasurer approved by the Executive Committee.

ARTICLE 7:2 INTERAL AUDITOR

Qualifications

a. Must be a full member of MMARAU CU.

b. Must be from the school of business (Bachelor of Commerce,, accounting or finance option) or pursuing CPA .

c. The person eligible for appointment shall have portrayed a high level of professionalism.

Roles

I. Shall audit the books of accounts prior to the external auditor

II. Shall inspect the books of account on a Monthly basis and advice the finance committee on matters relating to finances.

III. Shall raise concern to advisory committee in case of any alarming financial matters. V. Shall irregularly attend executive committee

VI. He/she must attend the budget making meeting.

VII. Shall attend all meetings with the treasurer and external auditor.

ARTICLE 7:3 EXTERNAL AUDITOR

Appointments

The auditor for the following financial year shall be proposed by the Executive Committee and appointed by the Annual general meeting.

Term of Service

a) The auditor's term of service shall be one leadership year (from one AGM to the next)

b) The Auditor is eligible for reappointment as proposed by the Executive Committee and deemed fit by Annual general meeting.

Qualifications

a) A university graduate in Bachelor of Commerce (accounting or finance option) or a CPA finalist.

b) The person eligible for appointment shall have portrayed a high level of professionalism.

Roles

a) Shall inspect the books of accounts of the Union.

b) Shall give judgment based on his/her findings.

c) Advise the Union on matters relating to finances.

d) Shall avail a comprehensive report from his/ her findings not less than 14 days before the date Of the Annual General Meeting.

Remuneration

The auditor may be paid such an honorarium for his/her duties as may be resolved by the Executive Committee in accordance to the finance Policy. Termination of Service

The auditor's term of service shall be terminated if;

a) He/she resigns.

b) Does not perform the stated duties.

c) Members pass a vote of no confidence during a General Meeting.

ARTICLE 7:3 ASSETS

1. All assets shall exclusively be the property of the Christian Union and shall be used towards achieving the objectives of the Union.
2. The assets shall be leased out or lent if the Executive Committee finds it appropriate and in the best interest of the Union.
3. In case of damage the person or the group to whom instruments had been lend out to shall be required to cater for the repair expenses.
4. If the damage is beyond repair the concerned party shall be required to replace the damaged item(s).

5. The Executive Committee shall reserve the right to accept or reject any request for the instrument(s).
6. All assets shall be recorded in the inventory book and updated each time an asset is bought or received.
7. Purchase of the Union's asset shall be from the supplier offering the best quality at the lowest price.
8. Instruments lent out must be accompanied by at least one of the Union's instrumentalists and technical inspection of the same shall be done upon return.
   A) Without prejudice and pursuant to the powers conferred upon the Executive Committee and person(s) in charge, no equipment shall be leased, rent, lent out unless the Executive Committee owing to the evident and compelling reason(s) deem(s) it necessary.
   B) The equipment shall be used under the stipulation laid down by the Executive Committee and other person(s) in charge.
   C) Disposal of MMARAU CU assets should be done to the bidder with the highest offer.
   D) Purchase of MMARAU CU assets should be from the bidder offering the best quality at the lowest price.
   E) Any loss of assets shall be handled by the Executive Committee.
   F) Comprehensive asset policies shall be written to guide the use of MMARAU CU assets which include mission van, plastic chairs and public address system among others.
   G) For leasing of any property for MMARAU CU shall be formal and overseen by the concerned ministry head (S), the chairperson of the union and the treasure.

CHAPTER EIGHT: AMENDMENTS TO THE CONSTITUTION AND OTHER PROVISIONS.

ARTICLE 8.1 AMENDMENTS

Only a full member of MMARAU CU shall be eligible to propose amendments to this constitution subject to the following procedure:

I. A notice in writing of any proposed amendment shall be given to the secretary of the Executive Committee which shall take at least twenty-one days to deliberate on the same.

II. The Executive Committee shall seek the advisory board's opinion and its recommendations.

III. There shall be a Committee formed to oversee the constitutional amendment process chosen by the Executive Committee. It shall comprise of full members and elders not exceeding ten, who will be truly representatives of MMARAU CU membership.

IV. Upon completion of the process within the specified time, the proposal shall be presented to the Annual General Meeting or Special General Meeting for adoption.

V. The proposed amendment shall be passed by two-thirds of full members and special members present and voting at a Special General Meeting or Annual General Meeting.

VI. Upon adoption the constitution shall be affected immediately.

VII. MMARAU CU constitution will be reviewed after three years if there will be a need to Review.

ARTICLE 8:2 PROCEDURE OF THE REVIEW.

1. Commissioning of the review committee formed by the Executive to oversee the constitutional amendment Process.
2. The Committee appoints the Chairperson, the Secretary and the prayer coordinator in their first meeting.
3. Going through the recommendations of the Previous Committees.
4. The Committee shall go through the Constitution and identify articles to be reviewed.
5. Church members Participation.
6. The Committee shall review the Constitution in accordance to the Views Collected, recommendations, and identified gaps in the Constitution.
7. Upon completion of the process within the specified time, the proposal shall be presented to the Members through the first readings and Second readings before being presented to the Annual General Meeting or Special General Meeting for adoption.

ARTICLE 8:3 DISSOLUTION

I) MMARAU CU

a. MMARAU CU shall not be dissolved except by a resolution passed at a General Meeting of members by a vote of Three-quarters of members present. The quorum of the meeting shall not be less than Two-thirds of registered full members of MMARAU CU.
b. However, no dissolution shall be effective without prior information in writing to the Dean of Students and signed by at least two thirds of the Executive Committee members.
c. Provided that the Dean of Students has been informed of the dissolution of MMARAU CU, no further action shall be taken by the Executive Committee or any other office bearer of MMARAU CU in connection with the aims of MMARAU CU other than to get in and liquidate for cash all the assets of MMARAU CU subject to payment of all debts of MMARAU CU. The balances therefore shall be distributed to such Christian Organization(s) as may be resolved by the meeting at which the resolution for dissolution is passed.

II) **MINISTRIES, FAMILIES AND EVANGELISTIC TEAMS**

Shall be dissolved under the following reasons:

a) If the membership reduces below ten members.
b) Upon the agreement of at least two thirds of the members of the respective group subject to the approval of the executive committee.
c) If any of the group goes against the aims and objectives of MMARAU CU captured in article 1:5.

ARTICLE 8:4 PRINCIPLES TO THE CONSTITUTION

I. At any given point original copy of the constitution should only be available to the MMARAU CU Chairperson, The Patrons and the Dean of Students.
II. The Constitution shall be read and be interpreted always on a set date of the beginning of every semester to all the MMARAU CU Leaders.
III. The original copies of this Constitution SHALL NOT be lent out to any other group/body/institution/persons or Union whatsoever.
IV. Copies of the constitution shall be available to any member of the MMARAU CU.

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17. Angel Wambui
18. Stephanie Kariuki (STEM)
19. Prof. Stella Kirui (CU PATRON)

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